



Proxy Borrowing Authorization

Proxy borrowing authorization is a service provided by the National Defense University Library to allow badge-holding members of the NDU community who are not employees of the U.S. Government to receive borrowing privileges from the NDU Library. Proxy sponsors must be employees of the U.S. Government, and will remain solely responsible for the return of all materials borrowed by their proxies. The period of authorization coincides with the expiration date of the proxy's NDU badge.

Sponsor Information:

Name: _____ NDU Badge Number: _____

I hereby authorize the following individual to be a proxy borrower at the NDU Library. I understand that I will remain solely responsible for the return of materials borrowed by my proxy. In the event that my proxy loses or damages any NDU Library material, I assume full responsibility for replacing that item. At any time, I may request a complete list of all library materials checked out by any proxy borrowers that I am sponsoring.

Sponsor signature: _____ Date: _____

Proxy Borrower Information:

Name: _____ NDU Badge Number: _____

NDU badge expiration date: _____ Phone: _____

NDU / NDU-MSD email address: _____

I acknowledge that the above sponsor has agreed to extend borrowing privileges from the NDU Library to me. It is my responsibility to ensure that all materials borrowed under this proxy authorization are returned to the NDU Library before I depart the university.

Proxy signature: _____ Date: _____

Proxy access will be established 24 business hours after the signed form has been submitted to the Library.